

Managing Benefits Realization Training (APMG)

Course Duration: 5 days

Foundation (2 Days)

Learn the benefits management principles, practices, techniques, roles & documents.

Project Management, Client Engagement, Change Management, Programme Management

Who is Foundation for?

- Senior executives, including Change and Transformation Directors, responsible for delivering value for money from the organization's investments in change and achieving the organization's strategic objectives.
- Senior Responsible Owners (SRO's)/Sponsors/Project Board Executives and project and programme management (PPM) and change management professionals responsible for delivering the change initiatives from which benefits are realized.
- Portfolio managers and Portfolio Office staff responsible for managing the organization's portfolio of change initiatives – including optimizing the contribution to strategic objectives.
- Business Case writers responsible for delivering reliable cases on which to base investment decisions.
- Finance professionals and economists responsible for undertaking, or participating in, investment appraisal and portfolio prioritization reviews.
- Business managers responsible for managing the operational functions by which, or within which, change initiatives are delivered and benefits are realized.
- Change Managers and Benefits Managers responsible for managing business change and benefits realization.

- Others with an interest in the successful delivery of change, including strategic planners, operational performance managers, internal and external auditors, procurement and commercial professionals etc.

What are the key things you will learn?

- Definitions, scope and objectives of benefits management, barriers to its effective practice, and the key success characteristics.
- Principles upon which successful approaches to benefits management are based.
- Five practices contained within the Benefits Management Cycle and relevant techniques applicable to each practice.
- Scope of key roles and responsibilities for benefits management and the typical contents of the main benefits management documentation.
- Approaches to implementation and the factors to consider in sustaining progress.

Exam format:

Online.

Practitioner (3 Days)

Apply and tailor the Managing Benefits guidance in a scenario situation.

Change Management, Information Management & Analysis

Who is Practitioner for?

- Change leaders e.g. Senior Responsible Owners, members of Management Boards and Directors of Change.
- Change initiators e.g. strategic planners and policy leads.
- Change appraisers and evaluators e.g. finance professionals and economists, business case writers, auditors and project appraisers.

- Change implementers/enablers e.g. Portfolio, Programme and Project Managers.
- Change support e.g. Portfolio, Programme.

What are the key things you will learn?

- Planning the implementation of benefits management, select appropriate strategies to sustain and measure progress.
- Selecting and adapt principles, practices and techniques to suit different organizational environments.
- Identifying activities that should be undertaken during each of the practices of the Benefits Management Cycle together with the accountabilities and responsibilities of each of the defined roles.
- Evaluating examples of benefits management information (documents).
- Analysing the solutions adopted in relation to a given scenario.

Exam format:

Online